



# CVCS Volunteer Opportunities

We need you, your time, and your talents! Parent and family volunteers are a critical part of the success of CVCS – we can't do it without you. Volunteering is a wonderful way to get involved in your child's education. It's also a great way to meet other parents and CVCS staff.

CVCS has many volunteer opportunities. Please choose at least one way you plan on helping CVCS this year, but of course, feel free to choose as many as you'd like!

The success of these committees, activities and events will depend on the level of support we receive from school families. **We need every family to pitch in.**

**Please complete this form and return it to Jill in the school office.** Use the back of the form for any comments you may have. Your early support will allow us to start planning. Thanks in advance for making this a successful year for our children.

Once you turn in your form, someone from CVCS will contact you. If you have questions, contact parent Lisa Ackley at [lackley@sdcs.org](mailto:lackley@sdcs.org) or 838-4138.

## Family Information

Name \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Best time to call \_\_\_\_\_

Evening Phone \_\_\_\_\_ Best time to call \_\_\_\_\_

Email \_\_\_\_\_ Is email or phone the best way to contact you? \_\_\_\_\_

Are other family members interested in volunteering (grandparents, etc.)? \_\_\_\_\_

Please list the names of your children and their teachers:

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## School Committees – Descriptions attached

- Accountability
- Budget
- Facilities
- Fundraising
- Gifted Advisory

## Activities and Events – Descriptions attached

- Baked Goods/Refreshments
- Book Fair
- Box tops/ Soup labels
- Classroom (if you check this, your child's teacher will contact you)
- Fall Festival / Spring Festival
- Garden
- Holiday Program
- Landscaping
- Library
- Office Help
- Parades
- Parent Association
- Smiths Earn-n-Learn
- Young Explorers
- Other \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- Call me whenever you need help

# Descriptions

The following descriptions will give you an idea of how you can help as well as give you an estimate of the time involved.

## Committees

**Accountability:** Reviews the educational program of the School and completes the annual School Improvement Plan. Provides advice to the School for keeping standards, assessment and curriculum up-to-date and at a challenging level for all students.

Time: Meets at least once a year.

**Budget:** Works with the Business Manager to develop and recommend to the Governing Council a proposed budget for the next school. It also monitors and reports on the current budget throughout the year.

Time: Meets once a month on the first or second Monday afternoon.

**Facilities:** Assesses the school's facilities needs and develops short term and long-term solutions for the issues that arise. Currently the committee is working on a plan for a permanent facility.

Time: Meets 2 times a month on Monday evenings.

**Fundraising:** Raises funds for school operations, special projects, and new facilities.

Time: Meeting times to be set.

**Gifted Advisory:** Reviews and makes recommendations on the Gifted Program at CVCS.

Arrange field trips for Gifted Program students.

Time: Meets once a month.

## Activities and Events

**Baked Goods/refreshments:** Provide baked goods for teacher appreciation days, special events and fundraisers.

Time: Provide items 3-4 times a year.

**Book Fair:** Unpack books and set up displays for the Scholastic book fair.

Time: 2-3 hours in October.

**Box Top /Soup Labels:** This is an important fundraiser for CVCS. Trim box tops and soup labels and send them off.

Time: 1 hour each month.

**Classroom:** Your child's teacher will contact you about being a classroom/ field trip volunteer.

**Fall Festival/ Spring Festival:** Help organize and/or participate in these popular CVCS events.

Time: A few hours in late October or early November and/ or a few hours in April. \*\*\* If you are interested in working with Jill to coordinate these events, please mention that on the form.

**Garden:** Work with your child's class to help plant and maintain our beautiful garden boxes.

No experience needed!

Time: 1-3 hours a month.

**Holiday Program:** Work with CVCS teachers and staff in making this a fun event for all families. Help with set-design, costumes, programs, etc..

Time: 2-3 hours in December

**Landscaping:** Keep the CVCS campus beautiful by participating in clean-up days and landscaping projects.

Time: 2 times a year.

**Library:** Help keep our terrific collection of books in order. No library experience needed. We'll show you what to do.

Time: 1 hour a week.

**Office Help:** Photocopy, staple, stuff envelopes, etc..

Time: As needed - Jill will call you when she needs help.

**Parades:** CVCS students love participating in our local parades. Help organize our kids and work on floats and decorations.

Time: Socorro has 4 parades in the fall. Each parade requires a few hours of preparation.

**Parent Association:** Help organize monthly parent information meetings and parent assistance at school events.

Time: 1- 2 hours a month

**Smiths Earn-N- Learn:** Another important CVCS fundraiser. Spend an afternoon at school or at Smiths to register families and friends.

Time: 1-3 hours 2-3 times a year.

**Young Explorers:** Organize weekend family field trips to surrounding areas. If you'd like to coordinate this program, please mention that on the form.

Time: 2-3 hours preparation for each trip.