

**Cottonwood Valley Charter School
Governing Council Regular Meeting Minutes
August 13, 2014**

- | | | |
|------|--|-------------------|
| I. | Call meeting to order
President Ephraim Ford presiding. | President |
| II. | Pledge of Allegiance | All |
| III. | Ascertain quorum
Present: John Benson, Ephraim Ford, Kim Linker,
Adrian Morris, Chris Kurtnaker
(Avery Ewing, Mary Cox, Kate Burleigh) | Secretary |
| IV. | Reading and Approval of Agenda
Approve agenda as presented
Moved: Ephraim, Chris, all ayes | Secretary |
| V. | Reading and Approval of July 16, 2014 minutes
Moved: Ephraim, Chris all ayes | Secretary |
| VI. | Public Forum
None | |
| VII. | Teacher Representative Report
The teachers/students survived the first day of school. And if possible, it would be nice if the new classroom buildings would have one or more windows that could be opened. | Kate Burleigh |
| III. | Student Report
None | Student Body Rep. |
| IX. | Department Reports | |
| | A. Administrator's report | Avery Ewing |
| | <p>Currently there are 194 students on the waiting list for enrollment.</p> <p>There was a break-in here, a power drill and some other tools were stolen.</p> <p>The Administrator has formed a 'Leadership Team' consisting of individuals representing the teachers and staff. Ms. Vega will represent Grades K-2, Mr. Shrack grades 3-5, Gail Lujan Grades 6-8, Jill Urban non-teaching staff members, and Jamie Jones representing the other teachers.</p> <p>We need to hire a school nurse in order to conduct IEP's.</p> <p>Our lottery process is unclear in some places. We need to update the policy. We will look at policy documents from other charter schools.</p> <p>CVCS is not prepared for the upcoming PARCC Test. The teachers will require training and the student will need higher levels of computer skills for this test. We will have to find time in the classroom schedules for PARCC training. This is important. Schools that have taken the PARCC test suffer low grades in the first year.</p> | |

The Administrator has created a PARCC team.

B. Business Manager's report

Mary Cox

The Budget Committee met last Monday. Present were Ephraim Ford, Avery Ewing, Ruth Milner and Mary Cox.

We are off to a good start, but this will be a financially challenging year.

Two BARs were submitted for approval.

074-003-1415-0002-I	\$ 449	Fund 11000: Fund Raising/Donation Smith's Earn and Learn and Amazon MarketPlace payments
074-003-1415-0003-I	\$ 21	Fund 23000: Activity Fund Kindergarten fundraiser for animal Rescue program

Motion to approve: Ephraim, John, all ayes

X. Correspondence and announcements

None

XI. Old Business

A. Develop GC Annual Goals

The GC discussed several possible annual goals for the new school year.

- Update the Admittance Lottery procedure.
- Improve the community perception that the school primarily contains the children of NM Tech and NRAO families.
- Complete the changes to the new Charter document.
- Upgrade the CVCS website.
- Improve communications between the GC and the school parents.

XII. New Business

A. Previous Year's Charter Goals Documentation

Motion to approve and post to the website: Ephraim, Chris, all ayes

B. Form Committees

The GC votes to approve the membership of the standing GC committees.

Motion to approve: Ephraim, John, all ayes

C. Advertised Thank You to Community Volunteers

Tabled to next meeting.

Motion to Approve: Ephraim, Kim, all ayes

D. Parent Orientation

The upcoming Parent Orientation will have signup sheets for parent Volunteers.

- E. Welcome Back Potluck
The potluck is scheduled for September 17th. Planning is tabled to the next GC Meeting.
Motion to table: Ephraim, Adrian, all ayes

XIII. Committee updates

- A. Budget/Fund Raising (Ephraim)
Keep the same membership.
- B. Accountability/Advisory (?)
Ephraim, Autumn and Chris will join the committee.
- C. Facilities (John)
Kim will join the committee
Did not meet.
- D. Technology/Computing (Ephraim)
Adrian will join the committee.
Did not meet.
- E. Gifted (Amy)
Autumn will join the committee.
Did not meet.

XIV. Items for next months' agenda

- A. Check calendar for next month's items Secretary

XV. Scheduling next meeting, September 16, 2014 President

XVI. Executive session President

In accordance with the Open Meetings Act, NMSA 10-15-1, the Governing Council may enter into Executive Session to discuss personnel or legal matters. No actions are taken in Executive Session.

No Executive Session was held.

XVII. Adjourn President

Motion to adjourn: Ephraim, John, all ayes