

**Cottonwood Valley Charter School
Governing Council Regular Meeting
Minutes
September 14th, 2011**

Britta Herweg, Sec
x Britta Herweg (signed)
10/12/2011

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|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------------|
| I. | Call meeting to order
<i>Start Meeting 5:35pm (Mrs. Gram's room)</i> | 2 minutes | President |
| II. | Pledge of Allegiance | 2 minutes | All |
| III. | Ascertain quorum
<i>Present: Britta Herweg, John Benson, Liz Clabaugh, Keith Cummings
Dennis Walsh joins at 6:10pm</i> | 2 minutes | Secretary |
| IV. | Reading and Approval of Agenda
<i>Agenda approved as presented: John moved, Liz seconded, all ayes</i> | 3 minutes | Secretary |
| V. | Reading/Approval of August 10 th , 2011 minutes
<i>- Add discussion of AYP results to minutes
Approve minutes with addition, Liz moved, John seconded, all ayes</i> | 5 minutes | Secretary |
| VI. | Public Forum | | Open |
| VII. | Teacher Representative Report
<i>See also Nick Smallridges' report
YPP testing done weekly at the moment, will switch to bimonthly after six weeks
Plenty of extracurricular activities offered at the moment: band, yoga, theater, chorus, HAM
radio, BEST robotics started, GUTS will commence, once BEST is finished, six students in
middle/high school athletics, technology arts club will start November</i> | 10 minutes | Teacher Rep. |
| VIII. | Student Report
<i>No student rep., but starting next month upper level students will report on a project basis (e.g.
dance fundraiser)</i> | 10 minutes | Student Body Rep. |
| IX. | Department Reports | | |
| | A. Administrator's report
<i>See Karin Williams report
170 students enrolled, waiting list 120+
Karin attended District Test Coordinator Training, and will attend Charter Leadership
Cohort
Karin and two Math/Science teachers are working on grant with Aerojet for
astronomy field trips, training and presentation in collaboration with MRO, SCS
New science project for 4./5.th grades, New Mexico Watershed Watch
Karin has been observing, among others, independent reading times, and to see
non-fiction book use in classrooms K-8.</i> | 20 minutes | Administrator |
| | B. Business managers report
<i>See business manager report
The GC approved the following BAR's: Britta moved, Liz seconded, all ayes
074-003-1112-0003-I \$ 3,628 various donations Fund 11000
074-003-1112-0004-M -0- Fund 31300 (Bond)</i> | 10 minutes | Mary Cox |
| X. | Correspondence and announcements | | Out |
| XI. | New Business | | |
| | A. Administrator Goals
<i>- Math curriculum, achievement</i> | | |

- Short Cycle assessment (also data bank in the works)
- Develop intentional school culture
- Prepare school/faculty for Common Core Standards

Karin compiled annual calendar (see attachment), which contains Charter goal reviews, GC/Admin. Tasks, and Events

- B. Review Organizational Goals
Ongoing review, see also annual calendar, review goal #2 in October (#2 is parent involvement in student progress, data is available relatively early in school year, parent participation in orientation, PLP's etc.)
- C. Organization of the Fall Festival/Work Day
Work days are October 15th and November 11th, plant trumpet vines in October, and landscape rain water spout areas with river rock, maybe carnival games for kids. Plant shade trees in November.
- D. Charter School Conference - October 22nd @ Hyatt in Albuquerque
*Looks like most of us prefer the webinar this time around, let Karin know your preference **until September 21st** (that's when reduced price for the conference ends)*

XII. Old Business

- A. AYP Review
- B. Student Achievement Goals
We reviewed the data
- C. Bells/Intercom Issues
We will look into mobile units, two-way radio systems, more flexibility, if we consider future facilities, and field trips, and less costly

XI. Committee updates (If Needed)

- | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 1. Facilities | 10 min |
| <i>Met, discussing finance options for new classroom pods, thinking about logistics of construction</i> | |
| 2. Accountability/Advisory | 10 min |
| <i>Needs to meet to read charter</i> | |
| 3. Budget | 10 min |
| <i>Audit committee is meeting next week</i> | |
| 4. Fundraising | 10 min |
| <i>Meeting 8/24 was not attended by any of the volunteers, coordination now through e-mail; did Smith-Earn-and Learn recruitment at store, donation letter to Rotary. Kim Berlat suggested community yard sale at school, we'll try to realize.</i> | |
| 5. Discipline/Safety | 10 min |
| <i>No meeting</i> | |
| 6. Special Ed./Gifted | 10 min |
| <i>No meeting</i> | |
| 7. Parent Association | 10 min |
| <i>Meeting attracted three new parents, overall: how to increase attendance? Informative meetings on high school/career/athletics options seem to attract parents</i> | |
| 8. Technology/Computing | 10 min |
| <i>No meeting</i> | |

XIV. Items for next months' agenda

A. Check calendar for next month's items

Secretary

EPSS review/approval, review organizational goal #2

XV. Scheduling next meeting. 5 minutes

President

Oct. 12th, 2011 in Kate Burleigh's room

XVI. Executive session (no exec. Session)

President

XVII. Adjourn

Liz moved, John seconded, all ayes

Adjourned at 8:00pm

President