

Cottonwood Valley Charter School

Governing Council Regular Meeting

June 13, 2007

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|-------|---|--------|---------|
| I. | Call Meeting To Order | 5 min | John B. |
| II. | Pledge of Allegiance | 5 min | All |
| III. | Ascertain Quorum | 5 min | Jim S. |
| | Nancy Engler, John Benson, Kate Burleigh, Kim King-Wrenn, Jim Shepherd | | |
| IV. | Reading and Approval of Agenda | 5 min | Jim S. |
| | Approved as amended. All ayes. | | |
| V. | Reading and Approval of May 9th Minutes | 5 min | Jill U. |
| | Approved as amended. All ayes. | | |
| VI. | Public Forum | | Open |
| | No public present. | | |
| VII. | Teacher Representative Report | 10 min | Nancy |
| | Nancy E. said the end of school went well. Wedding shower for Daisha on Friday, June 15. Karin Williams visited almost every room to discuss upcoming needs with the teachers. Elected new teacher rep for 2007-2008 school year: Nancy Engler. | | |
| VII. | Student Council Representative Report | 10 min | |
| | Not active. | | |
| VIII. | Department Reports | | |
| | a. Administrator's report | 20 min | Mary N. |
| | Fully staffed—new fourth grade teacher, Karen Gram. Don Gaitins will teach fifth grade, Debbie Dennis will teach music .3 FTE, and Estelle Roberge will teach art .5 FTE. Continuing to advertise for a Spanish teacher and a special ed teacher. All aides are returning. Proposals have been received for ancillary services. New portable has been ordered and will be delivered in July. The new building will be the same size as the four original classroom buildings. It will be used for art, music, lunch, small group instruction, PE inside if necessary. The Soil and Conservation Dept. will install the irrigation system during the last week of June. The 2007-2008 calendar needs to be approved with the dates added for Teacher Development. Motion made—all ayes. The Employee Policy Manual has been sent to Patty Mathews. Patty will return it to Mary N. by the end of June. Karin W. will bring it to the July meeting for discussion. There is a copy for viewing with Mary C. The Safety Plan is still under construction, and Mary N. hopes to have it done before the end of the month. CVCS needs a text book policy in accordance with the Instructional Monies allotment. Mary N. prepared a statement for submission. Motion was made to accept the statement—all ayes. Mary N. will submit the Text Book Policy. Mary N. reviewed a statement about teacher's salaries that may change mid-year because | | |

of licensure changes, additional education, etc. She would like to change the date on the policy to September 15 from August 1. Mary N. moved on to the sick leave policy. The last paragraph has been changed to reflect a small bonus for employees that do not use sick leave. Mary N. asked the board to review this policy change and vote on it at an upcoming board meeting. CVCS can use private cars to transport children if necessary, and Mary N. and Mary C. found an old policy stating this. They revised the policy and added some forms that parents have to fill out, ensuring coverage by the school insurance provider. Mary N. asked the board to review the policy and approve at a future date. A Governing Council Bootcamp will be held on June 23, and Peter M. and Holly W. are planning on going.

b. Business manager's report 10 min Mary C.

Mary C. will need new members on the Budget Committee. She needs one board member on the committee, and two or three other members. Anyone is welcome to come. Technical Review was held over the phone in May. \$96,000 will be the new lease expense for the 2007-2008 school year, with about \$94,000 getting reimbursed to CVCS beginning in the fall. The lease amount for the original five buildings went up a small amount.

Motion made to accept the 2007-2008 budget—all ayes. June 15th is the last day to send in budget adjustments to PED, and Mary C. has five BAR's to submit—see attached.

IX. Correspondence and Announcements

None.

X. Committee updates

1. Parents Association 10 min Kim W.

Parent Association is inactive.

2. Facilities 10 min Jim S.

Pat Hamilton is done with her two months and she left a binder with information on funding. An architect will be hired to create a rendering of the proposed multipurpose room. An architect will also be hired to develop the classroom pods into modular buildings to see if the classrooms could be built modularly. The funding for the architect will come from the bond money. There will be approximately \$200,000 in the bond money account at the end of summer.

XI. Old Business

1. Revise Grievance Procedure 15 min Kate B.

Kate B. handed out the proposal that she has revised. A discussion ensued and Kate will make some minor adjustments and send a new revised proposal to John B.

2. Review Dress Code 10 min Kim W.

Kim K-W reported that most parents wanted the dress code and wanted a simple dress code. She handed out a proposal for a new revised dress code for 2007-2008. See attached (on back of Textbook Policy). Motion made to accept new dress policy—all ayes.

XII. New Business

1. Induction New GC Members 10 min John B.

John B. read a short passage to swear in the new GC members, Frank Huang, Holly Weinkauff, and Peter Mozley.

2. Election of GC Officers 20 min John B.
John outlined the three positions. Kim K-W nominated John B. for President. John B. was unanimously elected. John B. nominated Kim K-W for Vice President. Kim K-W was unanimously elected. John B. nominated Holly W. for Secretary and she was unanimously elected.
3. Approve Final Budget for '07-'08 10 min Mary C.
Moved to Business Manager's report.
4. By-law Changes 10 min John B.
John B. explained how he has been working on the by-law revisions and said he would be sending proposed changes to the GC board in the next months.
5. GC Vacancy 10 min John B.
John B. told the new board how a vacancy occurred on the GC in February and Dorothy Guerro was chosen from the responding applicants to fill that position. She is no longer on the board since she missed three consecutive meetings, so there is a new vacancy on the board and John proposed sending out an announcement with the August newsletter and applications will not be accepted until after that advertisement is sent to parents. Mary N. reminded John B. that there was a fourth person in the election and the board could appoint a new member to fill a vacancy. John B. said he would like to give all parents a chance to respond to the vacancy in August.
6. Mid-year salary Adjustments 5 min Mary N.
Moved to Administrator's report.
7. Revisions to Sick Leave Policy 5 min Mary N.
Moved to Administrator's report.

XIII. Items for Next Months Agenda

Approval of policies, mid-year salary increase, grievance policy, committee membership

- XIV. Scheduling Next Meeting: **July 11, 2007** Jim S.

Rescheduled for Monday, July 2, 2007.

XV. Executive Session

XVI. Adjourn