

# Cottonwood Valley Charter School

## Governing Council Regular Meeting

### February 14, 2007      7:00 PM

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|-------|---|----------|----------|
| I.    | Call meeting to order   | 2 mins.  | John B.  |
| II.   | Pledge of Allegiance  | 2 mins.  | All      |
| III.  | Ascertain Quorum  | 1 mins.  | Jim S.   |
|       | <b>Kim King-Wrenn, John Benson, Nancy Engler, Richard Sonnenfeld, Jim Shepherd</b>  |          |          |
| IV.   | Reading and Approval of Agenda  | 5 mins.  | Jim S.   |
|       | <b>Approved as amended-all ayes</b>   |          |          |
| IVa.  | Reading and Approval of January 21 offsite meeting minutes  |          |          |
|       | <b>Approved as amended</b>  |          |          |
| V.    | Reading and Approval of January Minutes   | 5 mins.  | Jill U.  |
|       | <b>Approved as amended-all ayes.</b>  |          |          |
| VI.   | Public Forum  |          | Open     |
|       | <b>Kristal Sauls introduced herself as the substitute music teacher for Jon Licha and she would like to substitute at CVCS and has 18 years experience as a music teacher, so maybe she will apply for a position in the future.</b>  |          |          |
| VII.  | Student Council Representative Report   | 10 mins. | Open     |
|       | <b>Linnea Burleigh is the new president of the Student Council. Campbell Galon is the vice president. Linnea reported the council made 122.87 at the Bake sale at the Arts Party. They proposed spending half of the money on the Spring Fling and the other half for energy saving light bulbs to replace the outdoor lights that are on all night. Mary N. suggested they decide on a date for Spring Fling.</b>  |          |          |
| VIII. | Teacher Representative Report   | 10 mins. | Nancy E. |
|       | <b>Teachers had a meeting with the insurance/financial program salesman. It looked good and a few details need to be worked out, such as cost. Nancy E. reported the seventh grade is doing the Duck Stamp which integrates art and conservation/science into the curriculum.</b>   |          |          |
| IX.   | Department Reports  |          |          |
|       | 1. Administrators Report  | 20 mins. | Mary N.  |
|       | <b>Mary N. has provided two in-services for staff. Legacy Group representative Chris Jiron was the salesperson for the group's disability and cafeteria plans. The teachers are pleased with the proposals and Mary C. will compare costs with NMPSIA's plan. With Legacy's plan, the school would pay the entire premium of \$270/month. NMPSIA's plan will split the plan between employee and employer and 75% of the employees must participate. Mary C. and Mary N. are going to explore these two proposals and make all benefits and costs clear to the staff before any decisions are made. Enrollment is</b> |          |          |

steady with 164 students. NMSBA tests are in and teachers have been trained. Tests will be administered March 5-9. There was a plumbing problem with the water spigot by building five, so Mary N. and Mick have been working on it. Have received a \$1400 grant from Keep New Mexico Beautiful for landscaping for the front area. Moving ahead to order a new portable for next year. Advertised for a Development Director. Science Olympiad Team won 1st place at Regionals. Five teachers will go to Core Knowledge Conference next week. The Safety Policy is in progress. The Wellness Policy was sent late January. Richard asked Jim if he could keep a list of maintenance projects for the future. Mary N. said she has had no luck on getting any Title I funding for next year. She will work on it.

2. Business Manager Report 10 mins. Mary C.

Mary C. sent out her reports. Things are going well, and the budget meeting was fine. Some small amounts of money need to be moved into a few lines, but nothing major. Have \$30,000 in savings that can be moved somewhere if needed. Funding should be very adequate for next year since the enrollment is up and steady. Finances are in very good shape.

X. Correspondence and Announcements Open

None.

XI. Committee Updates

1. Facilities 10 mins. Jim S.

Jim reported on last week's facility meeting that had ten people in attendance. Don W. did a good job. The group committed itself to the goals of the RTI report. Lots of interest in straw bale buildings as an alternative. Next meeting on February 28. David Byrne from Facility Build is going to come talk to the group. Three committees were formed- one group to look at some buildings, another one for funding, and the third for construction plans.

2. Parents Association 10 mins. Kim K-W.

Kim reported that Don W. could not attend the parent meeting so Jim S. reported to the group what was going on with facilities. Kim then went over the parent survey results with the group. Lots of comments. Some comments were for the GC: some didn't fill out questionnaire because it got lost, came at a bad time of the year, etc. They suggested a brief survey be sent out with the first report card and then after the holiday season another more standard survey be sent home. Mary N. added that there is another survey from the state that must be filled out online and last year only one person responded. Kim said tutoring was something that came up from the survey. Richard told Kim that Mary N. asked Cheryl Wilson for the Title I money for summer school and she said probably not so Mary N. asked if CVCS students could attend the district's summer school and Cheryl said that would be fine. Kim said there was a lengthy discussion that student assessments were not done quickly enough at the beginning of the school year. Nancy E. and Mary N. said that the teachers look at files, talk to previous teachers, look at SAT 9 results, etc. That is just part of the teacher's job. The group also discussed Teacher Recognition at CVCS. Richard thanked Kim for all her hard work in the Parent Group.

XII. Old Business

1. Read Open Meetings Act 10 min. All

**Move to read act next month. Motion made-all ayes.**

2. Approve GC Annual Calendar 5 min Richard S.

**Omitted.**

XIII. New Business

A. Cottonwood Home Schooling Policy 15 min Richard S.

**Mary N. reported. A few parents want to home school for one subject, so Mary N. has done some research and questioning to see if CVCS wants to allow part-time home schooling. Cheryl Wilson reported the district does not allow it except in very special cases for special ed. Students. Don Duran at PED told Mary N. CVCS needs a policy. The district has no written policy, nor does CVCS. Mary N. has talked with the faculty and typed results which she passed around to the GC. She has recommended a policy that CVCS does not allow partial home-schooling. Richard said a decision needs to be made to implement the policy this year or next. Mary N. said she has allowed two students to leave campus and she has made some strict requirements for them to follow. Mary N. asked the board to make the policy and let her administer these students for the remainder of the school year. Kim said that since it is a policy change it needs to be open for discussion for a time. Mary N. asked how the board wanted to get parental input.**

B. Voting on New GC Member 20 min Richard S.

**Have two letters for the GC position-one from Dorothy Guerro and Pete Whiteis. Richard introduced Dorothy G. She told the GC about herself: she has two children at CVCS, a fourth grader and a seventh grader. She works at Headstart. She has a CDA and is qualified to cover a class if the teacher is out. She is currently working toward her AA. She moved to Socorro in 1990. Dorothy has lots of fundraising experience. Richard explained the procedure to choose a new member. John B. read a letter from Pete W. Pete is an engineer at NRAO. He has one child at CVCS. Motion to go into executive session-roll call: Kim-aye; Jim-aye; Richard; John-aye. The GC returned and congratulated Dorothy G. as the new GC member. Her term will last until June 2008, which is the remainder of Doug S. term.**

C. Adoption of Amended Bylaws 10 min John B.

**Richard said he has found some errors in the amended by-laws. John pointed out the changes that he has made. Kim made a motion to accept the amended by-laws. All ayes.**

D. Discipline Policy for Repeat Offenders 15 min Kate B.

**Kate was not present.**

XIV. Items for next months agenda: **Discipline policy for repeat offenders, CVCS home-schooling policy,**

XV. Scheduling next meeting: **March 14, 2007**

Jim S.

XVI. Executive session: **Roll call vote Jim-aye; Richard-aye; Kim-aye; Nancy-aye; John-aye. Executive session ended. No action taken.**

XVII. Adjourn