

# Cottonwood Valley Charter School

## Governing Council Regular Meeting

### November 8, 2006      7:00 PM

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|-------|---|----------|------------|
| I.    | Call meeting to order   | 2 mins.  | Richard S. |
| II.   | Pledge of Allegiance  | 5 mins.  | All        |
| III.  | Ascertain Quorum  | 1 mins.  | Jim S.     |
|       | <b>Nancy Engler, Kim King-Wrenn, Jim Shepherd, John Benson, Richard Sonnenfeld, Doug Scott, Kate Burleigh.</b>  |          |            |
| IV.   | Reading and Approval of Agenda  | 5 mins.  | Jim S.     |
|       | <b>Approved as amended.</b>   |          |            |
| V.    | Reading and Approval of October Minutes   | 5 mins.  | Jill U.    |
|       | <b>Motion made to accept minutes-all ayes.</b>  |          |            |
| VI.   | Public Forum  |          | Open       |
|       | <b>Mileva G. asked permission to begin after school sales to raise money for the eighth grade class trip. The class would sell popcorn and baked goods, maybe drinks. Mary N. said the guidelines would have to be checked to see what was acceptable to sell. Popcorn is fine. Motion was made to approve the after school sales as long as the guidelines are followed—all ayes.</b>  |          |            |
| VII.  | Student Council Representative Report   | 10 mins. | Nico S.    |
|       | <b>Campbell G. reported for the council. Council has been thinking about fundraisers for dances, trips, and math books. Maybe a healthy snack bar after school or a car wash. Mary N. told Campbell if the council really wants math books they need to talk to her.</b>  |          |            |
| VIII. | Teacher Representative Report   | 10 mins. | Nancy E.   |
|       | <b>Nancy reported a concern the teachers have about all the extra time they put into the first students conferences filling out the PLP's. She requested an extra half day that matches the extra half day the district has next spring so the teachers will have more time to complete the PLP's at the student conferences so a complete paper trail for the year will follow the student to the next grade. It was discussed and a motion was made to release early on March 21-all ayes.</b>                    |          |            |
| IX.   | Department Reports  |          |            |
|       | 1. Administrators Report  | 20 mins. | Mary N.    |
|       | <b>Mary N. began with thanks to Jill and the crew of volunteers who put on the Fall Festival and to Nancy E. for taking care of things while she was out of town for an emergency. New swings and monkey bars have been installed. Mary N. talked about attending the Charter School Conference in Albuquerque last week with Kim K. and Ruth M. She learned there are some charter schools building new buildings. Schools that are building have two things in common: they have a very active non-profit and</b> |          |            |

they have a professional person raising funds and working on development. Mary N. felt it was worthwhile. She got mixed reactions about having the state as the charter school authorizer. Mary N. asked permission to submit a request for a \$1600 grant for plants for the grounds she and Nicole B. are working on. It is due Friday. Bobby R. is working on a Christmas Holiday Program and Mary N. is searching for a venue for the performance during the week before the winter break. Kim K. asked if a workshop has ever been held for the teachers about working the gardens into their curriculum. She will get information to Mary N.

Extended Staff Status Report

**A motion was made to move this to executive session—all ayes.**

2. Business Manager Report 10 mins. Mary C.

**Mary C. has the actual budget comparison ready. She has added a column that reports the year-to-date available funds. It is the difference between the annual approved budget and the year-to-date expenditures. A useful tool to have for the next year's carryover. See budget reports attached.**

X. Correspondence and Announcements Open

**Campbell reported on last night's Parent Association Meeting and that PE teacher Jack H. was thinking about taking the children to tech to play tennis. Richard said Lisa Grover will be at the parent meeting next month to talk about charter schools. He also reported the non-profit has Delilah Walsh, Emmy Stanzione, and Russell Wrenn as members. They want to get working on new fundraising. They still don't have their official 501 3(c) status. Delilah W. needs to look into this to find out why it is taking so long.**

XI. Committee Updates

1. Safety – Security 10 mins Doug S.

**Doug talked about Jon Spargo and Captain Winders from the city PD coming by the school last week. They made a list of what needed to be done, and the some items have been completed and others are in the works. Doug asked the board how to proceed on some of the issues, does the board need to approve or is it under Mary N. discretion? Mary C. answered that most items start at the budget committee to see if funding is available. Mary N. said a committee needs to form to help Doug write a plan and carry out the safety recommendations. Doug asked how to get things done on campus and Mary N. said to start with her and she will guide Doug through the next steps.**

2. Facilities 5 mins. Jim S.

**Jim S. reported on getting another building. The district's building they are giving to tech is very old. Getting a new building would fall under lease reimbursement so it would be virtually free. The district's building would require some work to get into acceptable condition. Richard told the board they needed to decide if CVCS would get a new building and move on the idea promptly. Mary N. told the board that if a new building would not be built in two years another building should be seriously considered. Mary C. said a lease agreement must be in place by May to qualify for reimbursement for the fiscal year. It would take at least two months to get a building after an agreement has been reached. Mary N. said some time should be taken to seriously consider this proposal and research all possibilities so the process should be started soon.**

XII. Old Business

1. Finalize Annual Calendar 10 mins. Richard S.

Richard handed out a copy of the calendar. It was briefly discussed.

2. Approve 2006-07 Parent Survey 10 mins. Kate B.

**Kate handed out the survey for review last month. A motion was made to approve the survey as is and have it sent home by Nov. 27 and returned by Dec. 8, 2006. All ayes. It was agreed to have a cold treat party for the class with the highest survey return.**

3. Agenda for GC Retreat 10 mins. Kate B.

**Kate handed out a proposal for the GC off-site meeting. She suggested a date in January. A motion was made to approve the agenda—all ayes. The date will be determined next meeting.**

XIII. New Business

1. Parent Association Minutes Kim K.-W.

**Kim reported that Jack H. the PE teacher made a presentation to the Parent Association Meeting last night. A track and field program was mentioned. Some parents were concerned about kids wearing hats and sunscreen during PE. The possibility of the school buying two vehicles to transport students was discussed. Minda S. asked Mary N. for a list from teachers and staff of jobs parents could do around CVCS and a group volunteered to paint and fix the picnic tables.**

XIV. Items for next months agenda

**Date for off-site meeting, safety committee, facilities, parent association**

- XV. Scheduling next meeting: **December 13, 2006** Jim S.

XVI. Executive session **roll call vote: Richard-aye, John-aye, Kate-aye, Jim-aye, Nancy-aye, Doug-aye, Kim-aye. Executive session ended-no action taken.**

XVII. Adjourn